



Policy for Absences during Term Time

Last reviewed: September 2016

Next review: September 2019

Washingborough Academy Policy for Absences during Term Time

Under Section 444 of the Education Act 1996, parents of a child of compulsory school age are under a legal duty to ensure the regular attendance of that child at the school where he/she is a registered pupil. Failure to fulfil this duty may result in the Local Authority prosecuting the parents. If found guilty of the offence, each parent could be fined up to £2500, and/or sentenced to three months imprisonment. The parent may alternatively be subject to a fixed penalty fine of £50.

Absence during term time as a result of term time holidays, interrupts continuity of teaching and learning, disrupts the educational progress of individual children and creates disruption in school. We actively discourage parents from arranging holidays during term time and will only authorise absence for such holidays in exceptional circumstances.

Parents do not have any right or entitlement to expect term time leave to be granted and all leave is granted at the discretion of the headteacher. Leave for the purpose of a family holiday will only be granted in exceptional circumstances. If leave is taken without authorisation, it will be recorded in the school attendance register as unauthorised absence, that is as truancy, and the matter may be referred to the school's education welfare officer.

The head in each school reserves the right to make individual judgements as to what constitutes exceptional circumstances, which might include the following:

- A parent or grandparent is seriously/terminally ill and the holiday proposed is likely to be the last such holiday;
- There has recently been a death or other significant trauma in the family and it is felt that an immediate holiday might help the child concerned better deal with the situation;
- The holiday is a unique one off never to be repeated occasion which can only take place at the time requested.

As a rule, the financial factor when a parent claims that they are unable to afford a holiday during school holidays when prices may be significantly higher than in term time, should not constitute an exceptional circumstance. It is acknowledged that individual head teachers may have their own views and perspectives on this, and may choose to respond according to these views and perspectives.

Similarly, the nature of the proposed holiday should not be taken as exceptional circumstances, although again, it is acknowledged that individual head teachers may have their own view and perspectives on this and may choose to respond in the light of those.

We will not grant leave if:

- A child's attendance record over the previous 20 week period is less than 95% - even if any previous absence was due to unavoidable causes such as illness;
- The period of leave coincides with the start of term, or is near to or coincides with tests, SATs, exams or other significant events in the school calendar.